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Annexure

Bid document (Must be completed in full)

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Proposal

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Mandatory documentation

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- Company registration with Companies and Intellectual Property Commission (CIPC) - formerly CIPRO, issued in terms of the Companies Act of 2008 (*subject to validation*)
- Certified copies of ID copy/copies for all Directors and Shareholders
- Authority of Signatory, attach certified ID copy thereof
- Notary Joint Venture Agreement / Association Agreement (if applicable)
- Proof that meters will comply with SANS/SABS/ISO and any applicable standard that is recognised in RSA.
- The service provider (and in the case of a consortium or joint venture – at least one member of such consortium or joint venture) should submit a notary agreement between the parties must clearly identify the lead partner
- The service provider (and in the case of a consortium or joint venture – at least one member of such consortium or joint venture) should be registered with the ECSA (as a Professional Engineer/Technologist).
- Company profile
- Briefing Certificate
- Tax clearance certificate
- CIDB 7 CE/ME
- Letter of Good Standing

Technical Documentation

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- Track Record & Experience (schedule of similar work and value), with contactable references. In addition, reference letter from at least three (3) previous clients of major projects should be attached.
- Project Team CV's and Qualifications (lead project team and technical staff only).
- Latest Annual Financial Statement (AFS) – at least for the past two (2) years, in terms of the Companies Act of 2008.
- Provide technical brochures with full technical specifications of all metering technologies offered under this Bid

Detailed Financial proposal on:

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- Audit of existing meter:
 - Verification and validation
 - Determination of actual demand
 - Updating of Asset Register

- Supply and installation
- Maintenance and repair
- Technology and inter-linking to SAP ECC6